



Person Specification

Note To Applicants

The points that are marked 'E' are the essential requirements. You should pay particular attention to these points and provide evidence of meeting them. Failure to do so may mean that you will not be invited for interview.

The points that are marked 'D' are the desirable requirements that enhance a person's capacity to do the job.

Job Title	School Crossing Patrol Attendant
Grade	4
Directorate	Place
Service	Traffic Management and Road Safety

Criteria

Experience		
1. Some experience is required of working with members of the public either in a paid or voluntary capacity.	A/I	E
2. No previous experience of working as a School Crossing Patrol is required.		

Skills and Abilities		
1. Excellent verbal and communication skills.	A/I	E
2. Good time keeping skills essential.	A/I	E
3. Ability to learn and adhere to guidelines for operation of patrol site.	A/I	E
4. Ability to carry out daily risk assessment of site.	A/I	E

Education, Qualifications and Knowledge

1. Knowledge of Highway Code.	A/I	E
2. No formal qualifications required.		

Other Requirements		
1. DBS enhanced level clearance required.	A/I	E
2. Flexible approach and ability to work over split morning and afternoon shift.	A/I	E
3. Ability to manage the physical demands of standing for prolonged periods and operating outside in all weather conditions.	I	E
4. Ability to work under pressure.	A/I	E
5. To attend formal team meetings and training.	A/I	E
6. Ability to travel to and from site and across borough.	A/I	E

Commitment To Equal Opportunities		
Ability to understand and demonstrate commitment to equality and diversity within the context of the relevant service.	A/I	E

Commitment To Service Delivery / Customer Care		
Committed to providing an excellent customer experience and embedding customer focus in all aspects of service delivery.	A/I	E

Climate and Sustainability		
Holds a Carbon Literacy Certificate (or related qualification), or willing to undertake Carbon Literacy related training, in support of the council's climate and sustainability objectives.	A/I	E

Methods of Assessment Key		
A Application Form	I Interview	C Certificate
T Test	P Presentation	AC Assessment Centre

Review Arrangements

The details contained in this person specification reflect the experience, skills, abilities, qualifications etc required of the jobholder. It is acknowledged that these may change over time. Consequently, the Council may revise this person specification from time to time and will consult with the post holder at the appropriate time.

Prepared / Revised By	M McHale
Role	Road Safety Team Leader
Date	July 2025